



NLC is BirdLife in Cambodia

Terms of Reference Community Support Officer

Preamble

NatureLife Cambodia (NLC) is a national conservation organisation with a mission to conserve biodiversity by managing natural resources sustainably, for the benefit of all. NLC was established with technical support from BirdLife International and became a national BirdLife Partner for Cambodia on 9th December 2020. In the capacity of BirdLife in Cambodia, this national organisation is working to maintain and preserve wildlife in Cambodia; conserve sites and habitats for biodiversity sustaining ecological systems that enrich peoples' lives; contribute to the alleviation of poverty by enhancing the sustainable use of natural resources; and build the capacity and promoting conservation work among Cambodian citizens. NLC (BirdLife in Cambodia) in close collaboration with the Ministry of Environment (MoE) and NGO partners, has been supporting and leading conservation activities in Lomphat Wildlife Sanctuary (LWS) since 2004, with a main focus on capacity development for law enforcement, forest monitoring, preservation of endangered species, and facilitating local community participation.

NatureLife Cambodia is currently looking for a suitable Cambodian applicant to fulfil the position of **Community Support Officer**.

Job Title: Community Support Officer

Duty Station: Based in NLC's office, Krong Banlung, Ratanakiri Province

Reporting to: Senior Community Engagement, FPIC and Livelihood Officer/Lomphat Wildlife Sanctuary Project Manager

The overall purpose of the job:

To facilitate and support local livelihood initiatives, Community Protected Area (CPA) establishment, CPA networking, capacity building, and FPIC consultations, that will contribute to ensuring sustainable management of Community Protected Areas at Lomphat Wildlife Sanctuary.

Main Duties

- Liaise with the local authorities, local communities, and private sectors/ELC owners to promote mutual understanding and trust.
- Closely work with the Provincial Department of Environment(s) and local authorities in supporting the CPAs.
- Provide technical support to and facilitate establishment of, CPAs, including, but not limited to: supporting community management committee(s), compliance with by-laws and internal rules, and development of CPA management plans.

- Provide support to CPAs in the project area for establishment of a group networking platform.
- Provide capacity-building and strengthening support for CPA committees in networking and dealing with private sectors, sustainable use of natural resources, forest management, and biodiversity conservation.
- Support CPA committees in implementing the management plan activities.
- Support CPAs in developing patrol plans and reporting, and to join and participate in the community patrols.
- Coach and mentor CPA committees to ensure CPAs small grants run efficiently and smoothly.
- Develop materials for awareness-raising activities related to project activities and natural resource management.
- Conduct awareness-raising related to project activities and natural resource management.
- Work with a partner to promote and conduct awareness about Ibis rice scheme .
- Arrange meetings and encourage villagers to join the Ibis rice scheme.
- Work with the compliance team to clarify and produce land tenure maps for Ibis Rice farmers.
- Organise village meetings with CPAs or existing committees, village leaders, and team leaders to discuss and share the project progress.
- Lead the village forum meetings and quarterly village forum meetings at the commune level.
- Coordinate with veterinarians to provide free vaccination to target villages.
- Ensure that all project equipment is appropriately maintained and managed.
- Assist management team to produce monthly progress reports.
- Perform other duties as required by the project

Requirements:

- A degree in social sciences, including community development or natural resource management.
- A good understanding of the developmental scene in Cambodia.
- At least two years of experience in a similar position.
- Working knowledge and experience of Protected Areas and Community Protected Areas.
- Fluent spoken and written Khmer.
- Good spoken and written English.
- Ability to work independently without supervision.
- Able to show initiative and general trustworthiness.
- GIS knowledge and the ability to generate maps is an asset.

Application

Salary and benefits are negotiable. Applicants should submit a CV and cover letter to **Mr. Bou Vorsak**, CEO (*clearly mention the title of the interested position*), via email to admin@birdlifecambodia.org. Applications should be under 1MB in size and only shortlisted candidates will be contacted.

The closing date for applications is 25 October 2023